

# SOUTH HAMS DISTRICT COUNCIL

<b>NAME OF COMMITTEE</b>	<b>Salcombe Harbour Board</b>
<b>DATE</b>	<b>14 July 2014</b>
<b>REPORT TITLE</b>	<b>MATTERS FOR FUTURE CONSIDERATION</b>
<b>REPORT OF</b>	<b>Salcombe Harbour Master</b>
<b>WARDS AFFECTED</b>	<b>All South Hams</b>

## Summary of Report

To identify matters for future consideration by the Harbour Board.

## RECOMMENDATION

**That the Harbour Board RESOLVES to note the report.**

### Officer contact:

Adam Parnell – 01548 843791 (Internal 7104)

## 1. BACKGROUND

- 1.1 The Harbour Board Constitution states that Matters for Future Consideration should be reviewed by the Board at each meeting.

## 2. MATTERS FOR FUTURE CONSIDERATION

### 2.1 Harbour Board Dates

2.1.1 The following dates have been set for Harbour Board Meetings:

- 29 September 2014
- 17 November 2014
- 9 February 2015
- 20 April 2015
- 8 June 2015
- 13 July 2015 (Annual Inspection)
- 14<sup>th</sup> September 2015

## 2.2 Report Time-Table

Meeting	Agenda items
Feb	3 <sup>rd</sup> ¼ (Oct – Dec) Performance Indicators reported. PMSC compliance reported (inspection is in Dec).
Apr	
Jun	4 <sup>th</sup> ¼ (Jan-Mar) Performance Indicators reported.
Jul	Previous FY year-end budget reported. Hbr Board Annual Report presented. Hbr annual inspection (before Board meeting)*  *Designated Person invited to attend.
Sept	1 <sup>st</sup> ¼ (Apr - Jun) Performance Indicators reported. Following FY revenue budget considered. Hbr fees/charges reviewed.
Nov	2 <sup>nd</sup> ¼ (Jul - Sept) Performance Indicators reported. Customer satisfaction survey results reported.

## 2.3 Compliance with the Port Marine Safety Code

- 2.3.1 The Harbour is audited bi-annually by the designated person. A report of the Audit forms part of the agenda of this meeting.
- 2.3.2 The next inspection will be in December with the results being reported to the Board in February 2015.
- 2.3.3 Compliance was reported to the MCA in March 2014, this report is required every five years.

## 2.4 Long Term Security of Tenure

- 2.4.1 The Strategic Business Plan 2012-2017 set out within its key Strategic Objectives task 4.1 - To consider future boating trends and provide suitable and appropriate facilities and Services through an annual Harbour Board Workshop.
- 2.4.2 The third Harbour Board annual workshop will be held in October 2014, date to be confirmed.

## 3. LEGAL IMPLICATIONS

- 3.1 Statutory Powers: Local Government Act 1972, Section 151. The Pier and Harbour Order (Salcombe) Confirmation Act 1954 (Sections 22-36).
- 3.2 There are no other legal implications to this report.

## 4. FINANCIAL IMPLICATIONS

- 4.1 There are no new financial implications as a result of this report.

## 5. Risk Assessment

- 5.1 The risk management implications are:

Risk/Opportunity	Risk Status			Mitigating and Management Actions
	Impact/ Severity	Likelihood/ Probability	Risk Score	
The Harbour Authority is striving to deliver an improving service to harbour users.	3	2	6	The Harbour Board, considers many routine issues annually, topical items will be brought to the Board as they arise. The objective being a better service in a safe environment for estuary users.

<b>Corporate priorities engaged:</b>	Community Life Economy Environment
<b>Statutory powers</b>	The Pier & Harbour (Salcombe) Confirmation Act 1954
<b>Consideration of equality and human rights:</b>	There are no equality or human rights issues with this report
<b>Biodiversity considerations:</b>	None
<b>Sustainability considerations:</b>	None
<b>Crime and disorder implications:</b>	None
<b>Background Papers:</b>	Strategic Business Plan 2nd Edition dated 26 March 2012. Constitution of the Salcombe Harbour Board (as adopted by Council on 25 June 2009).
<b>Appendices attached:</b>	None